

F. No. 18-12/2012-CWBA
Dr. Ambedkar Foundation
Ministry of Social Justice & Empowerment
Government of India
Phone : 011-26109063

West Block-8,
R. K. Puram, Delhi-110066
Date: 12th October, 2017

TENDER NOTICE

Subject: Tender for Re-printing of 17 Volumes & their parts (Total 20 Books) in English Language of "Collected Works of Dr. Babasaheb Ambedkar- Deluxe Edition" (Hard Bound).

Sealed tenders are invited by this office for Re-printing of 17 Volumes & their parts (Total 20 Books containing about **13930** pages) in English Language of "Collected Works of Dr. Babasaheb Ambedkar- Deluxe Edition" (Hard Bound), **1000** copies of each set from reputed publication houses. The Firms who have undertaken such work, involving average annual turnover of **Rs. 10 crores (Rupees Ten crores only)** during the last three Financial Year i.e. 2014-15 to 2015-16 & 2016-17 and are in a position to undertake the job, as per specification given in the tender document, and supply the printed copies of the said 17 Volumes and their parts (Total 20 Books containing about **13930** pages) within the specified time schedule, may please submit their quotation, in prescribed form (attached Form of Quotation) only, along with a **Bank Draft of Rs.50,000/-** in favour of the **Dr. Ambedkar Foundation** as Earnest Money, which will be refunded after finalization of the contract. **The tender received without Earnest Money will not be considered.** The tender should be submitted under a sealed cover, addressed to **the Director, Dr. Ambedkar Foundation, West Block-8, R. K. Puram, Delhi-110066, latest by 12:00 Noon on 30 October, 2017.** The tenders will be opened on the same day i.e. **30th October, 2017** at **3:00PM.** Interested tenderers may send their representative at the time of opening of tenders.

2. The following words should be super-scribed on the envelope:-

Confidential - Quotations for "Tender for Printing/Re-printing of 17 Volumes and their parts (Total 20 Books) in English of "Collected Works of Dr. Babasaheb Ambedkar".

LAST DATE: 30th October, 2017 upto 12:00 Noon.

Please note that the quotations received after the due date and time will not considered.

(D. P. Majhi)
Director

Terms & Conditions of Tender

1. Specifications: - Full Hard Bound (Deluxe Edition)

a) **Description:** - Each volume/book may comprise about **300 to 1400** pages (as stated at the end of this Tender document- Form of Quotation), one leaf (2 pages) of frontispiece on Art paper, 8 pages of End-papers (4 pages on each side) and full hard bound cover case. The text matter/illustration etc. would be printed from the earlier printed books provided by this office. Soft copy of text and cover shall be provided to the printer by the Foundation. The re-printing of the books shall be in exact size, shape, colour & font etc. as in the previous print. The printer would submit a certificate that the work done by them is accurate/error free. The printer would submit a copy of CRC on CD and pen drive and also a duly certify hard copy. The printer may visit the office of Dr Ambedkar Foundation, West Block-8, R. K. Puram, Delhi-110066, to inspect the CWBA – English Edition Books printed earlier.

a) **Outer Cover:** Full hard bound cover case is to be made of 2 mm imported hard board and pasted with good quality **130** GSM P.L.C., I & IV covers and Spine will print photographs / multi colour design (comprising title, line design, some text etc.) in 4 colours bleeding in all edges. The cover will be gloss laminated and machine creased at the spine. Frontispiece will print one photograph Black & White H.T. with caption on Art paper and will be pasted in the beginning of book. All the inside text pages comprising running text are to be printed in black. Photographs in some volumes/books are to be printed in either black & white or 2 colour/4 colour. The book will be Section – Sewn with 4 page end papers on both sides. Inner side (2 pages of both endpapers will print monograms etc., bleeding on all edges in deep blue colour). Gloss laminated cover duly machine creased will be over pasted with spine, outer endpaper and frontispiece with good quality adhesive. Each set of 20 books will be wrapped / packed in good quality polythen & this individual full set of CWBA-English 20 Books (1 to 17 Volumes and their parts) should be packed in superior quality carton box – 7 ply, 150 GSM craft paper & outside area of the Carton Box to be printed in 2 colours (text would be provided by the Foundation) .

2. Validity of rate contract: - 2 years from the date of awarding the printing contract.

3. Size of the Volumes: - 6¼" X 9½" (approx. finished size). The size of hard cover is to be slightly bigger than the finished size of the volume/book.

4. **Cover Design:** In Four colour as per previous print. The same title text & logo / design / photograph will be printed on hard cover case and spine as per approval of the Foundation. (**Offset Process**).
5. **Colour:-**
 - Cover Case :- Four Colours process
 - Text pages: - Single Colour (Black)
 - Frontispiece: - Single Colour (Black)
 - End papers:- Single Colour (Blue) (end paper II & III only)
 - Photographs in the Book : B&W/2 colours/4 colour (as per the requirement)
6. **Language :-** English
7. **Process of production:-** Offset Process.
8. **Paper / Materials to be used:-** The following paper with good opacity and other material quality will be used from printer's stock.
 - Text pages: - **80 GSM** white Maplitho Paper of Sun Shine Super printing or alike quality.
 - Endpapers: - **120 GSM** white Maplitho Paper of Sun Shine Super printing or alike quality.
 - Frontispiece: - **130 GSM** white Art paper of Bilt Royal or alike quality.
 - Cover: - A Hard Bound cover case to be made by 2 mm imported hard board & PLC papers.
 - i) Hard case – 2 mm imported hard board
 - ii) PLC paper – 130 GSM Magnoster will be Glossed laminated in superior/fine quality.
9. **Binding:** - Section-Swing over pasted with hard bound cover case by Automatic Case Making Machine.
10. **Ribbon / Thread:** Insert/Fix a suitable ribbon (5 mm silky appropriate ribbon / suitable thread in blue colour) at the top of the spine of each book, as approved by this office.
11. **Printed Carton Box:** - Size as per requirement for packing the full set of CWBA-Hard Bound English Edition (20 Books), Carton box would be made by 7 ply of 150 GSM superior quality craft paper & outside area of the box to be printed in 2 colours as instructed by this office.
12. **Packing and Transportation:** - Each individual full set of CWBA 20 books (1 to 17 volumes & their parts) have to be wrapped / packed in good quality polythene should be tied with Sutli/plastic tape etc. & finally such set packed in superior quality printed Carton Box .

Text matter for printing of Carton Box would be provided by this office. Delivery of books would be made at our Delhi / New Delhi stores / office premises or any other place in Delhi / New Delhi as required / indicated / instructed by this office. Packing & Transportation charges should be included in quoted rates. No charges will be made separately.

Duly signed & stamped specimen samples of paper (s) / hard board / material (also mentioned the quality, GSM and manufactures name etc.) should be enclosed with the quotation.

13. Time Schedule: - The Printed books should be supplied **within 90 days** from the date of order. Two sample copies of each volumes will have to be submitted to Dr. Ambedkar Foundation for approval before printing of bulk copies of the each volumes and their parts.

14. Penalty: - Penalty will be imposed @ One Rupee per copy per day for the time taken over and above specified time to deliver the books. In case any error/mistake/deletion is found in the printed books, a penalty would be imposed on the printer as decided by this office. This decision will be final & binding.

15. Material for production:- Complete text matter and photographs will be provided by this office.

16. Your rates should be quoted on the following lines:

(i) Before quoting the rates, please ensure that tenderer should be able to complete the job within the stipulated time schedule.

(ii) Successful tenderer will have to submit Demand Draft / FDR of the Nationalized Bank for **Rs.5,00,000/-** (Rs. Five lakh only), as Performance Security deposit, before awarding the job.

(iii) After printing of required/ordered copies of each of the said 17 volumes and their parts, there may be requirement of additional copies. The rate quoted for re-printing at column **(4)** in the **Form of Quotation** (rates column) will be applicable for 2 years from the date of awarding of the contract.

17. Other Terms & Conditions :-

- a) To submit Balance Sheet for the years 2014-15,2015-16 & 2016-17 .
- b) Time Schedule must be strictly adhered to.
- c) A neat and high-class production with uniformity throughout is essential.
- d) Rates should be quoted both in words and figures and preferably typed.
- e) Bulk supply of books will be made in individual full set of CWBA – English 20 Books should be wrapped / packed in polythene, tied with sutli & finally such set packed in superior quality (7 ply- 150 GSM craft paper) printed Carton Box and delivery of Books would be made at Delhi/New Delhi stores / office premises or any other place in Delhi /New Delhi as indicated/instructed by this office.
- f) Soft copy of text and cover shall be provided to the printer by the Foundation. The re-printing shall be in exact shape, size, colour and font etc as per previous print.
- g) All taxes etc. should be included in your quoted rates. No tax etc. will be paid separately.
- h) In case any error/mistake/deletion is found in the printed books, a penalty would be imposed on the printer as decided by this office. This decision will be final & binding.
- i) Defective copies if any noticed will have to be replaced by the printer at their cost or penalty would be imposed on the printer as decided by this office. This decision will be final and binding.
- j) In case of use of substandard material or material other than specified in the tender, or delay or poor performance, then liquidated damages/ penalty will be imposed as decided by this office. This decision will be final and binding.
- k) All disputes will be settled under Delhi jurisdiction.
- l) Tenderer can send their representative at the time of opening of tender.
- m) For any short supply of books, recovery will be made from printer's bill @ sale price of the book.
- n) Specimen copies of all above Volumes/Books are available in the office of Dr. Ambedkar Foundation, West Block 8, R. K. Puram, Delhi – 110066 for inspection.
- o) The amendment to the Tender if any, shall be posted on the website of the Foundation i.e. www.ambedkarfoundation.nic.in.

(D. P. Majhi)
Director

Form of Quotation

(a) The rate for Collected Works of Dr. Babasaheb Ambedkar (CWBA) - 17 Volumes & their parts (Total 20 books). In English language - Hard Bound (Deluxe Edition) for the following job:

| S.No. | Volume No. | No. of pages (including cover, frontispiece, endpaper and text) (Approx) | <u>Re-printing –</u> <i>including cost of paper & other material, cover page, printing, binding, lamination, carton boxes, packing, delivery etc. plus all taxes/surcharges etc.</i> | |
|-----------------|-------------|--|--|--|
| | | | Rate for re-printing <u>per 1000 copies</u> of each of 17 Volumes & their parts (Total 20 books) | |
| (1) | (2) | (3) | (4) | |
| 1. | 1 | 532 | Rs. _____ (Rs. in words _____) | |
| 2. | 2 | 834 | | |
| 3. | 3 | 518 | | |
| 4. | 4 | 386 | | |
| 5. | 5 | 520 | | |
| 6. | 6 | 722 | | |
| 7. | 7 | 412 | | |
| 8. | 8 | 520 | | |
| 9. | 9 | 526 | | |
| 10. | 10 | 1108 | | |
| 11. | 11 | 690 | | |
| 12. | 12 | 812 | | |
| 13. | 13 | 1272 | | |
| 14. | 14 Part- I | 808 | | |
| 15. | 14 Part- II | 610 | | |
| 16. | 15 | 1140 | | |
| 17. | 16 | 774 | | |
| 18. | 17 Part I | 530 | | |
| 19. | 17 Part II | 576 | | |
| 20. | 17 Part III | 640 | | |
| Total (Approx.) | | 13930 | | |

(B) Rate for printing of every Book for additional/reduced 4 text pages, for **1000 copies** of any Volume, if required.

Rs. _____ (Rupees _____)

(C) The above rates would be valid for a period of 2 years from the date of awarding of the contract.

(D) All taxes etc. are included in the above rates.

Signature of tenderer