

**Tender Document**

To

The Dr. Ambedkar Foundation  
15, Janpath  
New Delhi-110001

**Subject:** Hiring of taxi-reg.

Sir,

Dr. Ambedkar Foundation intends to invite rate for hiring of A/c taxi White Plate Regd. No. (D'Zire, Xcent, Etios,) for the official use on monthly & daily basis. The taxi should be having private number.

2. The car should be well maintained and should possess all valid documents as per the Motor Vehicle Act. The car should be registered with private number, and should not be more than one year old on the date of tendering. However the new cars may be given preferences, other factors being similar.
3. Providing of fuel/CNG, lubricants, maintenance, basis accessories and Driver etc. will be the responsibility of the firm.
4. The rates and terms & conditions will also be applicable to the vehicle hired by the Foundation in addition (Monthly / Daily basis) to the above vehicle in case of need i.e. Conferences, Meetings, Functions and other miscellaneous work.
5. The Taxi provider/ firm/agency/company etc. should also have Service Tax No. and PAN Card issued by the Income Tax Department.
6. Taxi providers shall have to deposit Rs. 10,000/- (Rupees Ten Thousand only) as **EMD** in the form of Demand Draft along with the Tender Document in favour of the Dr. Ambedkar Foundation as Earnest Money which will be refundable when the tender is not accepted. The tenders received without earnest money will not be considered. The contract will be valid for a period of 12 months beginning from the date of signing of the agreement, extendable for further period of one year to the satisfaction of the Competent Authority in DAF. In case of successful Tender, the amount of earnest money will be converted into security deposit. In case of deficiency in service, the security deposit is liable to be forfeited.

7. Our quoted rates are as below:-

Tender for A/c Taxi, D'zire , Xcent, Etios, (with White Plate Regd. No.)

(A) Monthly basis

S.No.	Particulars	A/c Taxi Rate

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1.	Make of Vehicle	
2.	Up to 2000 km and 300 hrs. per month	
3.	Rate per additional Kilometer beyond 2000 Kms in a month	
4.	Rate per additional hour beyond 300 hrs.	
5.	Night charges (if any)	
6.	Service Tax	

(B) Daily basis

S.No	Particulars	A/c Taxi Rate
1.	Make of Vehicle	
2.	Rates for 80 Kms*. and 8 hrs. per day (full day)	
3.	Rate per additional Kilometer beyond 80 Kms* in a day	
4.	Rate per additional hour beyond 8 hrs	
5.	Rates for 40 Kms*. and 4 hrs. per day (Half day)	
6.	Rate per additional Kilometer beyond 40 Kms* in a day	
7.	Rate per additional hour beyond 4 hrs.	
8.	Night charges (if any)	
9.	Service Tax	

\*The kms will start from the office or any other place in Delhi, as assigned by the DAF and end at the office/any other place in Delhi, as decided.

8. Earnest Money (EMD) : D.D No..... Date ..... Amount...../.

9. The rate duly sealed, should reach to this office by 3.00 p.m. on 15.5.2017 (Monday). The Tenders would be opened in the presence of the tenderers at 4.00 p.m. on 15.05.2017.

Yours faithfully,

**Bidders**  
Taxi provider Firm/Agency/Company  
Name & Seal