

F. No. 18-12/2012-CWBA
Government of India
Ministry of Social Justice & Empowerment
Dr. Ambedkar Foundation

West Block-8,
R. K. Puram, Delhi-110066
Date: 21.11.2017

TENDER NOTICE

Subject: Tender for reprinting of 17 Volumes & parts there of (Total 20 Books) in English Language of "Collected Works of Dr. Babasaheb Ambedkar-(Hard Bound) Deluxe Edition".

Sealed tenders are invited for reprinting of 17 Volumes & parts there of (Total 20 Books consisting of **13930** pages) of "Collected Works of Dr. Babasaheb Ambedkar (Hard Bound) Deluxe Edition" of **1000** copies of each set from the reputed publishing houses. The firms who have work experience of similar nature for preceding 3 years with an average annual turnover of **Rs. 1 crore (Rupees One crore only)** during the last three Financial Years i.e. 2014-15 ,2015-16 & 2016-17 and are in a position to undertake the printing work as per specifications listed in the tender document. Each applicant may submit quotations, in prescribed form along with a **Bank Draft of Rs.50,000/-** of Earnest money in favour of **Dr. Ambedkar Foundation**. Firms applying for the tender are to provide ownership Certificate/Undertaking for available Infrastructure i.e. land and building, machinery, printing material etc. The premises will be inspected by a committee constituted by MSJ&E. **Any tender with incomplete documents will not considered.** The tender should be submitted under a sealed cover addressed to **the Director, Dr. Ambedkar Foundation, West Block-8, R. K. Puram, Delhi-110066, latest by 12 Noon on 15th December, 2017.** The tenders will be opened on the same day i.e. **15th December, 2017 at 15:00 Hrs.** Interested tenderers may send their representative at the time of opening of tenders.

2. The following words should be super-scribed on the envelope:-

Confidential - Quotations for "Tender for Printing/Re-printing of 17 Volumes and Parts there of (Total 20 Books) in English of "Collected Works of Dr. Babasaheb Ambedkar".

Please note that the quotations received after the due date and time will not be considered.

(D. P. Majhi)
Director
011-26109063

Terms & Conditions of Tender

1. Specifications: - Full Hard Bound (Deluxe Edition)

a) **Description:** - Each volume/book may comprise about **300 to 1400** pages (as stated at the end of this Tender document- Form of Quotation), one leaf (2 pages) of frontispiece on Art paper, 8 pages of End-papers (4 pages on each side) and full hard bound cover case. The text matter/illustration etc. would be printed from the earlier printed books provided by this office. Soft copy of text and cover shall be provided to the printer by the Foundation. The re-printing of the books shall be in exact size, shape, colour & font etc. as in the previous print. The printer would submit a certificate that the work done by them is accurate/error free. The printer would submit a copy of CRC on CD and pen drive and also a duly certified hard copy. The printer may visit the office of Dr Ambedkar Foundation, West Block-8, R. K. Puram, Delhi-110066, to inspect the CWBA – English Edition Books printed earlier.

a) **Outer Cover:** Full hard bound cover case is to be made of good quality 2 mm hard board and pasted with good quality **130** GSM P.L.C., I & IV covers and Spine will print photographs / multi colour design (comprising title, line design, some text etc.) in 4 colours bleeding in all edges in exact size, shape, colour & font etc. as in the previous print. The cover will be gloss laminated and machine creased at the spine. Frontispiece will print one photograph Black & White H.T. with caption on Art paper and will be pasted in the beginning of book. All the inside text pages comprising running text are to be printed in black. Photographs in some volumes/books are to be printed in either black & white or 2 colour/4 colour. The book will be Section – Sewn with 4 page end papers on both sides. Inner side (2 pages of both endpapers will print monograms etc., bleeding on all edges in deep blue colour). Gloss laminated cover duly machine creased will be over pasted with spine, outer endpaper and frontispiece with good quality adhesive. Each set of 20 books will be wrapped / packed in good quality polythen & this individual full set of CWBA-English 20 Books (1 to 17 Volumes and parts there of) should be packed in superior quality carton box – 7 ply, 150 GSM craft paper & outside area of the Carton Box to be printed in 2 colours (text would be provided by the Foundation) .

2. Validity of rate contract: - 1 year from the date of awarding the printing contract.

3. Size of the Volumes: - **6¼" X 9½"** (approx. finished size). The size of hard cover is to be slightly bigger than the finished size of the volume/book.

4. **Cover Design:** In Four colour in exact size, shape, colour & font etc. as in the previous print. The same title text & logo / design / photograph will be printed on hard cover case and spine as per approval of the Foundation. (**Offset Process**).
5. **Colour:-**
 - Cover Case :- Four Colours process
 - Text pages: - Single Colour (Black)
 - Frontispiece: - Single Colour (Black)
 - End papers:- Single Colour (Blue) (end paper II & III only)
 - Photographs in the Book : B&W/2 colours/4 colour (as per the requirement)
 - (In exact size, shape, colour & font etc. as in the previous print).
6. **Language :-** English
7. **Process of production:-** Offset Process.
8. **Paper / Materials to be used:-** The following paper with good opacity and other material quality will be used from printer's stock.
 - Text pages: - **80 GSM** white Maplitho Paper of Sun Shine Super printing or alike quality.
 - Endpapers: - **120 GSM** white Maplitho Paper of Sun Shine Super printing or alike quality.
 - Frontispiece: - **130 GSM** white Art paper of Bilt Royal or alike quality.
 - Cover: - A Hard Bound cover case to be made by good quality 2 mm hard board & PLC papers.
 - i) Hard case – 2 mm hard board
 - ii) PLC paper – 130 GSM Magnoster will be Glossed laminated in superior/fine quality.
9. **Binding:** - Section-Swing over pasted with hard bound cover case by Automatic Case Making Machine.
10. **Ribbon / Thread:** Insert/Fix a suitable ribbon (5 mm silky appropriate ribbon / suitable thread in blue colour) at the top of the spine of each book, as approved by this office.
 - a) **Printed Carton Box:** - Size as per requirement for packing each full set of CWBA-Hard Bound English Edition (20 Books). All specifications in exact size, shape, colour & font etc. as in the previous print. Bulk supply of books will be made in individual full set of CWBA – English 20 Books should be wrapped / packed in polythene, tied with sutli & finally such set packed in superior quality (7 ply- 150 GSM craft paper) printed Carton Box(text would be provided by the Foundation) and delivery of Books would be made at Delhi/New Delhi stores / office premises or any other place in Delhi /New Delhi as indicated/instructed by this office.
11. **Packing and Transportation:** - Each individual full set of CWBA 20 books (1 to 17 volumes & there parts) have to be wrapped / packed in good quality polythene should be tied with Sutli/plastic tape etc. & finally such set packed in superior quality printed Carton Box .

Text matter for printing of Carton Box would be provided by this office. Delivery of books would be made at our Delhi / New Delhi stores / office premises or any other place in Delhi / New Delhi as required / indicated / instructed by this office. Packing & Transportation charges should be included in quoted rates. No charges will be made separately.

Duly signed & stamped specimen samples of paper (s) / hard board / material (also mentioned the quality, GSM and manufactures name etc.) should be enclosed with the quotation.

12. **Time Schedule:** - The Printed books should be supplied **within 60 days from the date of order.** Two sample copies of each volume will have to be submitted to Dr. Ambedkar Foundation for approval before printing of bulk copies of the each volume and there parts.
13. **Penalty:** - Penalty will be imposed @ One Rupee per copy per day for the time taken over and above specified time to deliver the books. In case any error/mistake/deletion is found in the printed books, a penalty would be imposed on the printer as decided by this office. This decision will be final & binding.
14. **Material for production:-** Complete text matter and photographs will be provided by this office.
15. **Your rates should be quoted on the following lines:**
 - (i) Before quoting the rates, please ensure that tenderer should be able to complete the job within the stipulated time schedule.
 - (ii) Successful tenderer will have to submit Demand Draft / FDR of the Nationalized Bank for **Rs.3,00,000/-** (Rs. three lakh only), as Performance Security deposit, before awarding the job.
 - (iii) After printing of required/ordered copies of each of the said 17 volumes and parts there of, there may be requirement of additional copies. The rate quoted for re-printing at column **(4)** in the **Form of Quotation** (rates column) will be applicable for 1 year from the date of awarding of the contract.

16. Other Terms & Conditions :-

- b) To submit Balance Sheet for the years 2014-15,2015-16 & 2016-17 .
- c) Time Schedule must be strictly adhered to.
- d) A neat and high-class production with uniformity throughout is essential.
- e) All taxes etc. should be included in your quoted rates. No tax etc. will be paid separately.
- f) In case any error/mistake/deletion is found in the printed books, a penalty would be imposed on the printer as decided by this office. This decision will be final & binding.
- g) Defective copies if any noticed will have to be replaced by the printer at their cost or penalty would be imposed on the printer as decided by this office. This decision will be final and binding.
- h) In case of use of substandard material or material other than specified in the tender, or delay or poor performance, then liquidated damages/ penalty will be imposed as decided by this office. This decision will be final and binding.
- i) All disputes will be settled under Delhi jurisdiction.
- j) For any short supply of books, recovery will be made from printer's bill @ sale price of the book.
- k) The publishing house shall provide the ownership Certificate/Undertaking for required Infrastructure i.e. printing machinery/material land and building etc. with shall be open to inspection by a committee constituted by MSJ&E, along with work experience of similar nature during last 3 years.
- l) Specimen copies of all above Volumes/Books are available in the office of Dr. Ambedkar Foundation, West Block 8, R. K. Puram, Delhi – 110066 for inspection.
- m) The amendment to the Tender if any, shall be posted on the website of the Foundation i.e. www.ambedkarfoundation.nic.in.

(D. P. Majhi)
Director

Form of Quotation

(a) The rate for Collected Works of Dr. Babasaheb Ambedkar (CWBA) - 17 Volumes & of there parts (Total 20 books). In English language - Hard Bound (Deluxe Edition) for the following job:

S.No.	Volume No.	No. of pages (including cover, frontispiece, endpaper and text) (Approx)	<u>Re-printing –</u> <i>including cost of paper & other material, cover page, printing, binding, lamination, carton boxes, packing, delivery etc. plus all taxes/surcharges etc.</i>	
			Rate for re-printing <u>per 1000 copies</u> of each of 17 Volumes & of the no of parts (Total 20 books)	
(1)	(2)	(3)	(4)	
1.	1	532	Rs. _____ (Rs. in words _____)	
2.	2	834		
3.	3	518		
4.	4	386		
5.	5	520		
6.	6	722		
7.	7	412		
8.	8	520		
9.	9	526		
10.	10	1108		
11.	11	690		
12.	12	812		
13.	13	1272		
14.	14 Part- I	808		
15.	14 Part- II	610		
16.	15	1140		
17.	16	774		
18.	17 Part I	530		
19.	17 Part II	576		
20.	17 Part III	640		
Total (Approx.)		13930		

(B) Rate for printing of every Book for additional/reduced 4 text pages, for **1000 copies** of any Volume, if required.

Rs. _____ (Rupees _____)

(C) The above rates would be valid for a period of 2 years from the date of awarding of the contract.

(D) All taxes etc. are included in the above rates.

Signature of tenderer